

REGISTRATION**PRACTICAL INFORMATION**

Information and registration
Academy & Finance SA
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REGISTRATION POLICY AND PAYMENT

The Convention of Independent Financial Advisors (CIFA) has outsourced the organisation of the forum to the Swiss conference organiser Academy & Finance SA. The payment of the accommodation has to be made directly to Academy & Finance. The credit card will be debited upon reception of the present registration form. Academy & Finance will issue an invoice and send it to you. Substitutions within the same company are accepted with CIFA's agreement.

FEES (VAT INCLUDED)

Forum 28-29-30 April	1,500 €
Forum 28 April	450 €
Forum 29 April	800 €
Forum 30 April	450 €
Active members of a partner association (see p. 5)	
Entire Forum	750 €
Gala Dinner of 28 April per accompanying person	100 €

REFUND POLICY

A cancellation fee of 50% of the invoiced amount applies for all cancellations. No refunds for any cancellation received after 10 April 2010.

HOTEL RESERVATIONS

Academy & Finance has arranged for group rate bookings of rooms at preferential prices.

DATES AND PLACE OF THE CONGRESS

Wednesday 28, Thursday 29
and Friday 30 April 2010
Hotel Meliá Castilla, Calle del Capitán
Haya 43 28020 Madrid
Tel + 34 915 675 000

WORKING LANGUAGES

The working languages will be Spanish, English and French, which will be translated by professional interpreters.

Are you an active member of one of CIFA's partner associations? Yes No

If so which one? _____

Last name _____ First name _____

Function _____ Company _____

Address _____

Postal Code _____ City _____ Country _____

Tel. _____ Fax _____ E-mail _____

Date _____ Signature _____

YES I wish to register for the **VIIIth International Forum of the Convention of Independent Financial Advisors** (CIFA) and I choose:

- Forum 28-29-30 April
 Forum 28 April
 Forum 29 April
 Forum 30 April
 Dinner 28 April by invitation only
 Dinner 29 April by invitation only

ACCOMMODATION

- I will book my hotel room myself at my expense.
 I would like to make a reservation of my hotel room through the CIFA.
Dates: 27 April 28 April 29 April 30 April

Hotel Meliá Castilla

- Room Classic Single or Double breakfast included per night 135 €
 Room Premium Single or double breakfast included per night 160 €
 Room Deluxe Single or Double breakfast included per night 250 €

PAYMENT

I wish to pay by: Credit card Bank Transfer

Credit card payments will be debited immediately upon receipt of card details.
Credit card payments will be subject to a surcharge of 4% (inc. VAT) to cover commission charge.

PAYMENT BY CREDIT CARD

- Mastercard VISA AMEX Company card Personal card

Card No _____ Expiry Date _____

Name of card holder _____

Address of AMEX card holder _____

The congress organisers reserve the right to change the programme or the hotel reservation if, despite their best efforts, circumstances force them to do so.

CIFA CONVENTION OF INDEPENDENT
FINANCIAL ADVISORS
A Non-Profit Swiss Foundation

A Non-Governmental Organization in special consultative status
with the Economic and Social Council of the United Nations

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